

**FORUM FRAUEN** is a program providing professional advising, support and job placement services for women living in Stuttgart.

### We support you

- as you enter the educational and labour market

### We help you

- identify and build your strengths, skills and abilities
- with long-term job-placement on the labour market
- in your continued professional training
- prepare for a secondary school-leaving certificate (as an adult)
- prepare for a vocational qualification
- learn German for your career

We offer you support in evaluating your situation, and working with you to identify your own personal development prospects.

You will be advised by a team of experienced reference coaches, company acquisition specialists and work/life balance coaches.

### Contact

FORUM FRAUEN  
Clearing office  
Nordbahnhofstraße 115  
70191 Stuttgart

Phone 0711 / 470 31 - 211  
Fax 0711 / 273 01 - 166  
clearingstelle@forumfrauen.de  
www.forumfrauen.de

### Directions

You can access our facility with the S-Bahn, from the Nordbahnhof stop, or with the U-Bahn, from the Mitnachtstraße stop

# FORUM FRAUEN

Professional development and  
integration into the labour market

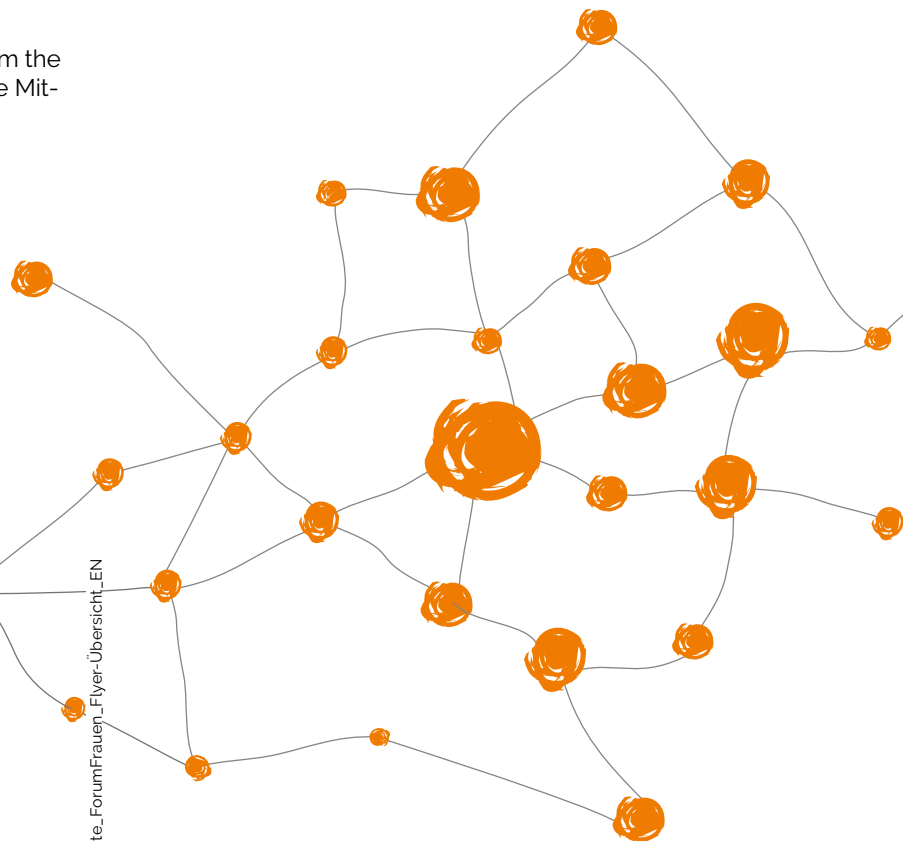
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by the Jobcenter Stuttgart.



Funding association:



Stand 220311\_Frauenprojekte\_Flyer-Übersicht\_EN



## Module 1: Orientation and new perspectives



**Your goal:** Plan your professional future and prepare for beginning employment, even during parental leave

### Focal points:

- Support in handling specific life situations
- Career path planning and preparation for entering or re-entering the workforce
- Clarifying questions on work/life balance
- Learning about training and qualification opportunities and professional duties

**Implementation:** Individual and group advising  
Participants can complete module 3 simultaneously if desired.

Sozialdienst Katholischer Frauen e. V. (SKF)  
FrauenBerufsZentrum  
Heusteigstraße 20, 70182 Stuttgart

Sozialunternehmen NEUE ARBEIT gGmbH  
Bottroper Straße 16, 70376 Stuttgart

Sozialunternehmen ZORA gGmbH,  
Stöckachstraße 16, 70190 Stuttgart

## Module 2: Preparation to begin work, training or qualification



**Your goal:** beginning employment, expanding or improving your previous employment, beginning training or qualification.

### Focal points:

- Analysing potential and creating a profile,
- Planning career path and work/life balance
- Internships and company visits to learn about work, training and qualification opportunities
- Intense IT and application training
- Support in beginning work or training
- Learning about modules 4 and 5.

**Implementation:** Individual and group advising  
Participants can complete module 3 simultaneously if desired.

BeFF – Berufliche Förderung von Frauen e. V.  
Lange Straße 51, 70174 Stuttgart

Sozialunternehmen NEUE ARBEIT gGmbH  
Bottroper Straße 16, 70376 Stuttgart



## Module 3: German for business

**Your goal:** gain more practice in the German language, improve reading and listening comprehension, as well as speaking and writing, train on communication for application processes and workplace communication

### Focal points :

- Measuring language competence
- Planning individual learning content
- Training speaking skills, grammar and vocabulary in real-life everyday situations
- Everyday and career-specific selected topics and contents

**Implementation:** Individual and group training

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Bottroper Straße 16, 70376 Stuttgart

Module 3 can be completed in combination with modules 1, 2 and 4.



## Module 4: Complete your secondary school certificate now!

**Your goal:** Obtain a secondary school leaving certificate (as an adult)

### Focal points:

- Vocationally-focused learning content
- Learning study techniques and concentration exercises
- Linguistic support in all subjects taught, combined with module 3 if necessary
- Intensive pedagogical support
- Targeted, individualised preparation for the final examination

**Implementation:** small study groups, individual support if needed

Sozialunternehmen NEUE ARBEIT gGmbH  
Gottfried-Keller-Straße 18 c, 70435 Stuttgart



## Module 5: Qualification as a childcare worker, nursing home caregiver, IT systems clerk, precision mechanic

**Your goal:** a diploma in a career with good future prospects

Qualification is completed in 3 steps:

- Basic qualification (1 year)
- Advanced qualification (1 year)
- Final qualification (1 year)

### Focal points:

- Learning knowledge and skills
- Practising and applying technical information learned in professional practice
- Individual learning units and accompanying individual work as needed
- Individually adapted remedial education
- Preparation for the final examination

**Implementation:** Instruction, learning groups and individual pedagogical advising

Sozialunternehmen NEUE ARBEIT gGmbH  
Bottroper Straße 16, 70376 Stuttgart

Practical training is conducted in cooperation with industry partners at various locations.